Resident Responsibility

**Responsibility for Personal Property:** The CIA doesn't assume any legal obligation or responsibility at any time for private property belonging to students or their guests and is not liable for the loss or damage of any article of personal property anywhere on any of the CIA campuses. Students should be aware that, like any residential facility, at times pipes break, air conditioners malfunction, or other facility-related concerns may arise. Students should take steps to secure their property, including but not limited to: locking their residence hall room door, promptly retrieving their laundry, labeling items stored in a refrigerator, registering their bicycle with the Residential Housing Office, ensuring valuable items are not stored on the floor, and reporting damage or theft to Campus Safety. The CIA recommends students purchase their own renters insurance policy if other family insurance policies such as a home-owner's policy does not cover student property while residing on campus. There are several resources available to students to protect their personal property for a low cost, such as National Student Services, INC.

**Responsibility for Communal Property:** Students are expected to help ensure that communal property (hallways, bathrooms, stairwells, elevators, lounges, study rooms, utility rooms, lobbies, kitchens, laundry rooms) is not abused. In areas where the CIA determines a majority of the residents are tolerating undue abuse of college property and those responsible cannot be identified, all residents of that area will be held responsible for the resulting repair costs and/or fines.

**Personal Use Agreement:** Students must agree that they will use the room assigned to them and will not transfer or assign the room to another person. The space may not be sublet. Further, students must agree that their room will be used for personal living, sleeping, and studying and that no commercial operations will be conducted there.