

# Outside Employment

If students accept part-time or occasional employment to perform culinary services for outside organizations, they do so as a private individual and not as an agent of the CIA. Any request from an outside organization for the donation of services intended to represent the CIA or on behalf of the CIA should be forwarded to the special events and community relations manager, for review and approval by the appropriate division head to determine if the CIA will participate. In all cases, the CIA reserves the right to control the use of its name in connection with any services performed by its authorized agents, and proposed uses must be approved by the vice president—enrollment, marketing, and communication.