

# California Campus-specific Information

The following information is specific to the California campus.

## Bookstore

Open daily from 10:30 a.m.–6 p.m., Greystone's campus store—the Spice Islands Marketplace—carries a vast assortment of high-quality merchandise. Students can find cookbooks, culinary magazines, cookware and cutlery, equipment, chef's pants and jackets, logo clothing, gift items, and an array of international ingredients.

Currently enrolled degree and certificate program students receive 25% off most items in the store. CIA alumni receive 20% off. Call 707-967-2309 or toll free at 1-888-424-2433.

## Mail

Students living at Vineyard Lodge I and II should have their mail sent to them at 830 Pratt Avenue, St. Helena, CA 94574. Students living at the Guest House should have their mail delivered to 2555 Main Street, St. Helena, CA 94574.

Packages for students in all residence halls should be sent in care of the student to The Culinary Institute of America at Greystone, 2555 Main Street, St. Helena, CA 94574. Both mail and packages should be clearly marked "student" to avoid delivery errors. Packages can be retrieved from the package room, located at the receiving dock at Greystone. Packages may be received Monday–Friday, 10 a.m.–1 p.m. and 2–4:30 p.m.

The CIA will not forward mail to residents who have left on-campus housing. Students must make arrangements for forwarding mail to a new address at least three weeks prior to departure.

## Weather

Due to the climate in St. Helena, classes will rarely be canceled as a result of bad weather. If students miss classes, they will be marked absent for the class sessions for which they are not present. If students live off campus, they are directed to use their own judgment before attempting to drive. Our Inclement Weather Policy provides for possible delays in AM classes, early closing, or complete closing for the day. Delayed openings will be announced by 5:30 a.m. or earlier. If weather is such that the breakfast portion of the High-Volume Production Cookery class needs to be delayed or canceled, a decision will be made by midnight. Any closings or delays will be posted on the CIA home page at [www.ciachef.edu](http://www.ciachef.edu).

In addition, students will be notified through our Mass Notification System on campus. The college has created an account for all students using their CIA e-mail address. All students should add their contact information (mobile phone/text) and download the Everbridge Mobile App.

## Wildlife

Animals indigenous to the Napa Valley may unexpectedly appear on campus grounds and outside residence halls, as our facilities are surrounded by their natural habitat.

Various birds, snakes, rodents (including squirrels and groundhogs), and other animals are active on and around the campus grounds. Students should not feed, touch, harass, or approach any wild animal. Residence hall doors should be kept closed to prevent their entry into the facility. It is essential that students not disturb any animals and immediately notify Campus Safety if any animal appears ill or poses any type of threat.

Swallows return to Greystone each spring to build their nests and raise their young in the rafters and eaves of our historic buildings. These special birds and their nests are protected by law, and we are prohibited from removing them until the birds leave each summer. Please take care when entering and exiting the building through the main entrance during this time of year.

## Wildfires/Weather Related Emergency

The Inclement Weather Team monitors local weather conditions, media reports and government alerts to be aware of and respond appropriately to any threatening condition or weather event. Should any of the above described conditions pose an immediate threat to the health or safety of students or employees on campus, an emergency notification will be issued in accordance with established procedures. In the event of a dangerous hurricane, wildfire, flooding or other such emergency, local authorities may issue an evacuation notice to alert residents that life threatening conditions exist and it is important to leave the area. Evacuation orders vary by community and may range from voluntary to mandatory. The CIMT will monitor any such situations and consider evacuating the campus and/or lodging facilities prior to the issuance of a mandatory evacuation notice.

Should wildfire smoke and ash (or any other conditions) cause the air quality to become unhealthy or worse (reference the above chart), an emergency notification will be issued in accordance with established procedures and N95 respirator masks will be made available for use by students, faculty and staff.

## Earthquakes

The CIA at Greystone is located in a part of the world that is prone to earthquakes. We advise all students to adhere to the following procedures in the event of a large earthquake:

- Do not run to avoid an earthquake. Running may lead to a fall and risk of injury.
- Do not try to get in a doorway. This advice is only appropriate in un-reinforced adobe buildings with wood door frames.
- If in bed, stay there and ride it out. Do not hang heavy items on the wall over the bed, as they can fall. Do not move around without shoes to avoid injury on broken glass. Most earthquake injuries are to the feet.
- If in residence, students should get under a table or other solid furniture, but can also simply hold onto something solid and ride it out. It may be difficult to stand without support. The most serious hazard will be caused by falling furniture and objects.
- If in a kitchen in front of a hot pan containing hot food or liquid, move away. The pan may not stay on the stove.
- Be very careful moving around after the earthquake is over. Surroundings will likely be changed and unstable. In addition, there will be numerous aftershocks, though not as large as the original earthquake.
- Check on neighbors and find out if anyone is injured. Report to the assistant director of student affairs, the residence life and housing coordinator, or campus security. Emergency responders will likely be overwhelmed; there may be a need to handle most situations for a while.
- Gather in normal evacuation areas—the east side of the parking lot at Vineyard Lodge or the south parking lot next to the Williams Center when on the Greystone main campus.

Please note that in the event of an earthquake, natural gas and electricity will be shut off automatically.